


Idaho Department of Correction 	Policy	Control Number: 505	Version: 2.0	Page Number: 1 of 1
		Title: Inspections: Facilities and Facility Logs		Adopted: 12-1-1994 Reviewed: 02-26-2013

This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 2/26/2013 (signature on file).

Open to the public: Yes No

BOARD OF CORRECTION IDAPA RULE NUMBER

[None](#)

POLICY STATEMENT

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) and its contractors (a) conduct inspections of facilities to maintain safety and security, and (b) keep daily facility logs to document activities, inspections, and incidents.

PURPOSE

The purpose of this policy is to communicate the Board's management philosophy regarding facility inspections and daily facility logs.

SCOPE

This policy applies to all procedures created under the authority of this policy and to IDOC facilities, assigned staff, and offenders under the jurisdiction of the IDOC.

RESPONSIBILITY

The director of the IDOC, the chief of the Division of Prison, and chief of the Division of Education, Treatment, and Reentry are responsible for overseeing the development, implementation, and monitoring of standard operating procedures (SOPs) that provide guidance on or establishes, at a minimum, the following:

- Administrative, safety, and security device inspections, to include inspection frequencies;
- Inspection protocols and procedures, to include staff responsibilities; and
- Log and other documentation requirements (e.g., incident notification reports, information reports, and facility operational memorandums).

REFERENCES

None